



2012 NASTT SCHOLARSHIP AWARD GUIDELINES

1. The Scholarship Selection Committee shall be comprised of five members of the NASTT Board of Directors all appointed by the NASTT Chair. The Chair may also additionally appoint himself/herself to the Committee. The Committee shall be responsible to review the scholarship applications and provide candidate ratings per the Board of Directors approved guideline criteria.
2. All applicants must be either an American or a Canadian citizen and must consent to verification to this information as well as to all other supporting documentation.
3. All applicants must submit a quality photograph (head and shoulders style) suitable for publication. All applicants must consent to publication usage of said photograph by NASTT.
4. All scholarship recipients must be members of a current NASTT Student Chapter and shall be selected on the basis of financial need, academic achievement, demonstrated leadership including participation in school and community activities, honors achieved, work experience, goals/aspirations stated in the application and the required essay response.
5. NASTT staff shall communicate to the faculty representative of each Student Chapter announcing the 2012 Scholarship Award program details. NASTT staff shall make the application documents available on the NASTT website.
6. Completed applications must be received by 12:00 A.M. EST, January 10, 2012. Applications must be 100% complete and include all appropriate supporting documentation per the guidelines.
7. All applications shall be sent electronically to NASTT for processing. NASTT staff shall correlate the applications and prepare a distribution package for the Scholarship Selection Committee. Said package shall include a master list, used for rating purposes, and supporting documentation for each application. Utmost care shall be exercised to guarantee privacy protection for the personal information submitted.
8. NASTT staff shall distribute the application information packages and the master list to each member of the Scholarship Selection Committee.

The scoring sheet includes the following criteria rated on a scale of 1 to 5 with 5 being the maximum:

- i. Financial Need – **5 points** maximum;
- ii. Academic Achievement – **5 points** maximum;
- iii. Community Service – **5 points** maximum;

- iv. Scholastic Honors Achieved– **5 points** maximum;
- v. Work Experience – **5 points** maximum;
- vi. Goals & Aspirations – **5 points** maximum;
- vii. Essay Response (based upon opening remarks, supporting statements, clarity, conclusion, grammar, spelling and overall impression) – **10 points** maximum.

TOTAL SCORE: – 40 points maximum.

9. The Scholarship Selection Committee shall meet prior to NASTT’s 2012 No-Dig Show to determine the award recipients. Meetings may be conducted by telephone conference. The selection of 5 (five) recipients shall be completed by February 12, 2012. The selections of the Scholarship Selection Committee shall be final and will not require the approval of the NASTT Board of Directors. A congratulatory letter from the NASTT Chair shall be sent to each recipient by February 17, 2012. Said letter will state that the recipients are required to attend NASTT’s 2012 No-Dig Show. NASTT shall provide shared accommodations per the normal student housing process. Transportation and incidental expenses will not be provided by NASTT.

10. Recipients must be in attendance at NASTT’s 2012 No-Dig Show in Nashville, Tennessee, barring extenuating circumstances. The 5 (five) recipients shall be introduced by the NASTT Chair at the *2012 Kickoff Opening Breakfast* on Monday, March 12, 2012 where they will receive a formal certificate naming them as a winner of the “NASTT’s Michael E. Argent Memorial Scholarship”. Recipients unable to attend said ceremony must obtain permission from the NASTT Executive Director by midnight, February 21, 2012 or forfeit the full scholarship award.

11. The total amount for scholarship awards donated by NASTT in 2012 shall be \$25,000 (U.S.) specifically, \$5,000 (U.S.) per successful applicant.

12. Award payments in the amount of \$5,000 (U.S.) each shall be sent to the recipient’s financial aid office and are to be solely used for paying tuition, fees, books and other education directly related fees for the academic year. Each student is responsible to provide the appropriate contact information for transfer of funds. Monies not utilized for educational purposes shall be returned to NASTT. Students will be contacted in the years following graduation in order to track the success of this program.



SCHOLARSHIP APPLICATION

NASTT's MICHAEL E. ARGENT MEMORIAL SCHOLARSHIP PROGRAM

All Applications must be received by 12:00 A.M. EST, January 10, 2012

Personal Data and Academic Background:

Last Name: _____ First Name: _____ Middle: _____
 Address: _____ City: _____ State/Prov.: _____ Zip/PO Code: _____
 Telephone: _____ E-mail: _____ Date of Birth: ____/____/____
 As of January 10, 2012, I am a: American Citizen Canadian Citizen
 College/University: (List school you currently attend & include latest transcript)
 Address: _____ City: _____ State/Prov.: _____ Zip/PO Code: _____
 GPA: _____ Major: _____ Minor: _____ Graduation Year: _____
 In March of 2012, I will be a: Freshman Sophomore Junior Senior Graduate

Background:

Activities and Honors: (For the past two years only. If necessary, list on a separate sheet.)
 List school-related extracurricular activities in which you have participated: _____

 List non-school related community activities in which you have participated: _____

 List academic, civic honors or other awards you have received: _____

Employment Record: (most recent first)

Date of Employment	Employer	Type of Work

I hereby certify that this application and all supporting documents are complete and accurate to the best of my knowledge. I certify that I am an American or Canadian citizen.

In addition, I consent to verification of this information, as needed.

Send application and supporting documents to:
 Mr. Michael Willmets, Executive Director
 North American Society for Trenchless
 Technology (NASTT)
 E-mail: mwillmets@nastt.org



NORTH AMERICAN SOCIETY FOR TRENCHLESS TECHNOLOGY

RECIPIENT DATA

NASTT's MICHAEL E. ARGENT MEMORIAL SCHOLARSHIP PROGRAM

Scholarship Recipient:	Award Year 2012
Name: _____	Social Security No.*: _____
	* Will be held Confidentially
Address: _____	
Telephone No.: _____	

Educational Institution:	
School Name: _____	
Address: _____	Office of Financial Aid
Telephone No.: _____	
Fall 2011 Status:	<input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate <input type="checkbox"/> Other

Applicant Signature: _____	Date: _____
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MUST BE RECEIVED BY NASTT BY 12:00 A.M. EST JANUARY 10, 2012	
Return to: Mr. Michael Willmets, Executive Director North American Society for Trenchless Technology E-mail: mwillmets@nastt.org	
Telephone No: _____	703-351-5252 (USA) 613-424-3036 (Canada)

NOTE: ALL INFORMATION SHALL REMAIN CONFIDENTIAL & SHALL BE SAFE GUARDED BY NASTT



NASTT's MICHAEL E. ARGENT MEMORIAL SCHOLARSHIP PROGRAM

Mandatory Worksheet

Estimated Term Expenses: \$	Estimated Term Contributions: \$
General Expenses (tuition, fees, books): \$	Personal Funds (savings): \$
Related Expenses (room, board, transportation, etc.): \$	Anticipated Job Income (i.e. work study, part-time): \$
Other Expenses: \$	Parental Support: \$
If Other, please explain: _____	Scholarships & Grants (please list below): \$
_____	Other: \$

Total Expenses: \$	
Minus (-) Total Contributions: \$	
= Anticipated Financial Need for	
2011-2012 School Year: \$	

Choose ONE answer only:

- I am considered a financial dependent (my parents/guardians claim me on their income tax return).
- I am considered financially independent for income tax purposes.
- I file my income tax jointly with my spouse.

Please answer the following:

Do you claim any dependents on your income tax? Yes No
 If yes, please list their ages: _____

Do you receive help supporting dependents? Yes No

Are you a single parent with custody of your children? Yes No

Are you receiving any form of Student Aid? Yes No

If no, will you be applying? Yes No

Have you been awarded Scholarships or Grants for the 2011-2012 academic year? If so, please list below, including amounts:

Name of Grant	Amount Received

Add any statement you feel may be relevant to your Application (including any unusual financial circumstances):

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NORTH AMERICAN SOCIETY FOR TRENCHLESS TECHNOLOGY

NASTT's MICHAEL E. ARGENT

MEMORIAL SCHOLARSHIP PROGRAM

ESSAY GUIDELINES

- Describe how TRENCHLESS TECHNOLOGY interests you as a prospective career choice.
- Describe your impression of the value and the future of the TRENCHLESS TECHNOLOGY industry.
- Explain how the TRENCHLESS TECHNOLOGY industry has helped your community and those of others.
- Describe how this scholarship would help you achieve your career goals.

NOTES:

The maximum allowable length of the completed essay is 500 words.

Essays will be graded on originality, clarity of comments, supporting statements, grammar, spelling and overall impression.

The completed essay must be included with your Application sheets.

All Applications must be submitted to NASTT by 12:00 A.M. EST, January 10, 2012:

Mr. Michael Willmets, NASTT Executive Director
E-mail: mwillmets@nastt.org



NASTT's MICHAEL E. ARGENT MEMORIAL SCHOLARSHIP PROGRAM

Completed applications must consist of the following items:

- **SCHOLARSHIP APPLICATION FORM**
- **FINANCIAL NEEDS FORM**
- **RECIPIENT DATA FORM**
- **500 WORD TRENCHLESS TECHNOLOGY ESSAY**
- **PHOTOGRAPH (Head & Shoulders Style Quality JPEG Image)**

Additional reminders:

- **ARE YOUR DOCUMENTS 100% COMPLETE?**
- **ARE YOUR DOCUMENTS SIGNED?**
- **ARE YOU A MEMBER OF AN NASTT STUDENT CHAPTER?**
- **ARE YOU AN AMERICAN OR CANADIAN CITIZEN?**
- **ARE YOU ABLE TO ATTEND THE NO-DIG SHOW?**
- **HAVE YOU ENCLOSED A CURRENT PHOTOGRAPH?**

ALL APPLICATIONS MUST BE RECEIVED BY 12:00 A.M. EST, JAN. 10, 2012