

CHARTER FOR UNIVERSITY OF WATERLOO NASTT – STUDENT CHAPTER

ARTICLE I: Name

Section 1. The University of Waterloo Student Chapter shall be affiliated with the North American Society for Trenchless Technology, hereafter referred to as NASTT.

Section 2. The chapter membership will be for students enrolled at University of Waterloo, Waterloo, Ontario, Canada .The address for all correspondence will be:

C/O Center for Advancement of Trenchless Technology
Civil Engineering Department
University of Waterloo
200, University Avenue West
Waterloo, On, Canada
N2L 3G1

ARTICLE II: Mission Statement

Section 1. To advance the science and practice of Trenchless Technology for the public benefit; to promote and participate in education, training, study, and research in said science and practice for the public benefit; and to make available information thereof to all interested and concerned parties.

ARTICLE III: Definitions of the Chapter

Section 1. Trenchless Technology as used herein means that technology for the evaluation, servicing, renovation, and replacement of existing, and the construction of new public utilities and other services underground with minimal digging, including all kinds of sensing and mapping techniques for underground guidance, tunneling devices and specialized machinery, materials, and equipment.

ARTICLE IV: Membership

Section 1. Membership in the Student Chapter shall be available to all registered students at University of Waterloo professing an interest or concern in Trenchless Technology.

Section 2. Student Chapter members should also be student members of NASTT.

ARTICLE V: Faculty Representative

Section 1. A full-time faculty representative will serve to oversee the chapter and provide assistance from a faculty level.

Section 2. The faculty representative must be a member of NASTT.

ARTICLE VI: Meetings

Section 1. A minimum of one (1) meeting shall be held each month at a time and place to be determined by the executive and faculty representative.

Section 2. Notice of the time and place of all meetings shall be distributed by mail or other suitable means to each member not less than thirty (30) days prior to the date of such meeting.

ARTICLE VII: Chapter Officers

Section 1. The officers of the chapter shall be at least three (3) and not to exceed six (5) and shall consist of:

President
Vice-President
Secretary
Treasurer

The offices shall be filled by eligible members through an annual ballot to be held by May 1 of the previous academic school year or by appointment of the faculty representative.

Section 2. The term of office for all chapter officers shall be one year, from May 1 to April 30.

ARTICLE VIII: Duties of Officers

Section 1. Chapter President shall preside at all meetings of the chapter. It shall be the President's duty to exercise general supervision over the activities and welfare of the chapter and maintain liaison with NASTT.

Section 2. Vice President shall perform such duties that may be assigned by the President.

Section 3. Secretary shall record and maintain records of all chapter business including keeping minutes for all meetings. Additional duties include notification of upcoming chapter activities to all eligible members.

Section 4. Treasurer shall be the custodian of all chapter funds and shall approve and make all disbursements properly allocated to chapter business, with the disbursements being approved by the faculty representative. In addition, the Treasurer shall maintain chapter financial records.

ARTICLE IX: Fiscal Year Annual Report

Section 1. The fiscal year shall be the same as that of NASTT, the Calendar Year.

Section 2. At the conclusion of each year, the Chapter shall submit a brief report to NASTT stating its activities and accomplishments for the year.

ARTICLE X: Amendments

Section 1. Amendments(s) to the Charter must be by special resolution.