

# NASTT SCHOLARSHIP AWARD GUIDELINES AND INFORMATION

## CHECK LIST

Completed applications must consist of the following items:

- Scholarship Application Form Submitted Online
- Proof of Citizenship (PDF Copy of passport or birth certificate)
- 500 Word Trenchless Technology Essay
- Photograph (Head & Shoulders Style Quality JPEG Image)
- Official Educational Institution Transcript (PDF Copy)

Additional reminders:

- Are your documents 100% complete?
- Are your documents electronically signed?
- Are you a member of a NASTT Student Chapter?
- Are you an American or Canadian citizen?
- Are you able to attend NASTT's Annual No-Dig Show to accept your scholarship?

## ESSAY GUIDELINES

- Describe how trenchless technology interests you as a prospective career choice.
- Describe your impression of the value and the future of the trenchless technology industry.
- Explain how the trenchless technology industry has helped your community and those of others.
- Describe how this scholarship would help you achieve your career goals.

The maximum allowable length of the completed essay is 500 words. Essays will be graded on originality, clarity of comments, supporting statements, grammar, spelling and overall impression. The completed essay must be submitted with your online application.

## ADDITIONAL INFORMATION

1. The Scholarship Selection Committee shall be comprised of five members of the NASTT Board of Directors all appointed by the NASTT Chair. The Chair may also additionally appoint himself/herself to the Committee. The Committee shall be responsible to review the scholarship applications and provide candidate ratings per the Board of Directors approved guideline criteria.
2. All applicants must be either an American or a Canadian citizen and must consent to verification to this information as well as to all other supporting documentation.
3. Applications must include an official educational institution transcript.
4. All applicants must submit a quality photograph (head and shoulders style) suitable for publication. All applicants must consent to publication usage of said photograph by NASTT.
5. All scholarship recipients must be members of a current NASTT Student Chapter and shall be selected on the basis of financial need, academic achievement, demonstrated leadership including participation in school and community activities, honors achieved, work experience, goals/aspirations stated in the application and the

required essay response. NASTT staff shall communicate to the faculty representative of each Student Chapter announcing the Scholarship Award program details.

6. NASTT staff shall make the application documents available on the NASTT website. Completed applications must be received by the published deadline. Applications must be 100% complete and include all appropriate supporting documentation per the guidelines.
7. All applications shall be sent electronically to NASTT for processing. NASTT staff shall correlate the applications and prepare a distribution package for the Scholarship Selection Committee. Said package shall include a master list, used for rating purposes, and supporting documentation for each application. Utmost care shall be exercised to guarantee privacy protection for the personal information submitted.
8. NASTT staff shall distribute the application information packages and the master list to each member of the Scholarship Selection Committee. The scoring sheet includes the following criteria rated on a scale of 1 to 5 with 5 being the maximum:  
Financial Need – **5 points** maximum; Academic Achievement – **5 points** maximum; Community Service – **5 points** maximum; Scholastic Honors Achieved – **5 points** maximum; Work Experience – **5 points** maximum; Goals & Aspirations – **5 points** maximum; Essay Response (based upon opening remarks, supporting statements, clarity, conclusion, grammar, spelling and overall impression) – **10 points** maximum.  
TOTAL SCORE: – **40 points** maximum.
9. The Scholarship Selection Committee shall meet prior to NASTT's Annual No-Dig Show to determine the award recipients. Meetings may be conducted by telephone conference. The selection of recipients is targeted for completion by mid-January. The selections of the Scholarship Selection Committee shall be final. A congratulatory letter from the NASTT Chair is will be sent to recipients. Said letter will state that the recipients are required to attend NASTT's No-Dig Show that year. NASTT shall provide shared accommodations per the normal student housing process. Transportation and incidental expenses will not be provided by NASTT.
10. Recipients must be in attendance at NASTT's No-Dig Show barring extenuating circumstances. The recipients shall be introduced by the NASTT Chair at NASTT's No-Dig Show Kick-off Breakfast where they will receive a formal certificate naming them as a winner of the "NASTT's Argent Memorial Scholarship". Recipients unable to attend said ceremony must obtain permission from the NASTT Executive Director, Mike Willmets, or forfeit the full scholarship award.
11. The total amount for scholarship awards donated by NASTT in a given year, shall be no more than \$25,000 (USD). Award payments shall be sent to the recipient's financial aid office and are to be solely used for paying tuition, fees, books and other education directly related fees for the academic year. Each student is responsible to provide the appropriate contact information for transfer of funds. Monies not utilized for educational purposes shall be returned to NASTT. Students will be contacted in the years following graduation in order to track the success of this program.

**All applications must be submitted online at [nastt.org](http://nastt.org) by the posted deadline. See [nastt.org](http://nastt.org) or contact [info@nastt.org](mailto:info@nastt.org) for details. You will receive an email confirming receipt of application.**